



# Denair Sports Booster Club Funding Request Form

This form must be used to request funding from the Denair Sports Booster Club. Each request will be reviewed and considered by the Denair Sports Boosters Club Board. Please review the funding request guidelines prior to your submission:

Date: \_\_\_\_\_

Sport or Activity: \_\_\_\_\_

Requestor's Name: \_\_\_\_\_

Phone # and email: \_\_\_\_\_

Description of request: \_\_\_\_\_

Amount Requested: \_\_\_\_\_

Other sources of  
funding: \_\_\_\_\_

Vendor Quotes: \_\_\_\_\_

(please attach quote)

Date Needed: \_\_\_\_\_

Describe student athlete and team parents contribution or intended contribution to Sports Booster Club activity over the past year or moving forward:

\_\_\_\_\_  
\_\_\_\_\_

Signature of Head Coach: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Athletic Director: \_\_\_\_\_ Date: \_\_\_\_\_

# Funding Request Guidelines

## Denair Sports Booster Club

Any Denair sports team that wishes to receive funding assistance may submit a request following these guidelines:

The request must be:

1. Submitted in writing on the Booster Club Request Form to the Booster Club President a minimum of two weeks prior to the next scheduled meeting so that it can be added to the agenda and the Board & General Membership can be advised prior to the meeting.
2. The form must be signed by the head coach and the athletic director to ensure strong communication at all levels.
3. Since there may be questions or additional information needed in order to consider the proposal, a member of the coaching staff must be in attendance at the meeting to present and discuss the request.
4. After the presentation, the Board of Directors will take a vote whether to pass the request or not.
5. Voting criteria for funding will be based on whether or not the request meets some or all of the following criteria:
  - Is for the sole benefit of the Denair students participating in athletics.
  - Promotes a spirit of sportsmanship, responsibility and enthusiasm among the students and supporters of DHS
  - Aids and assists in the development and enhancement of the Denair Athletic program
  - If approved, a check will be cut after submission of an invoice.