

**BOARD TRANSMITTAL FORM  
DENAIR UNIFIED SCHOOL DISTRICT**

**BOARD MEETING DATE:** September 14, 2017

**EXHIBIT NO. 022**

**TO:** Board of Education  
**PREPARED BY:** Daisy Swearingen, Executive Assistant  
**PRESENTED BY:** Aaron Rosander, Superintendent

**AGENDA TITLE:** REVIEW OF PROPOSED DUSD JULY 2017 MINOR POLICY AND POLICY UPDATES AND REVISIONS - FIRST READING.

**AGENDA SECTION:**

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|--|--|
| <input type="checkbox"/> Closed Session              | <input checked="" type="checkbox"/> Discussion             |
| <input type="checkbox"/> Study Session               | <input type="checkbox"/> Discussion/Public Comment/Action* |
| <input type="checkbox"/> Public Comment              | <input type="checkbox"/> Bids/Public Comment /Action*      |
| <input type="checkbox"/> Scheduled Communication     | <input type="checkbox"/> Consent Action*                   |
| <input type="checkbox"/> Superintendent/Board Report | <input type="checkbox"/> Administrative Panel              |
| <input type="checkbox"/> Staff Report                | Recommendations*   |
| <input type="checkbox"/> Public Hearing              | <input type="checkbox"/> Roll Call                         |

*\*Scheduled for Action*

**PROGRAM DESCRIPTION / DETAILS:**

In the process of updating the DUSD Governing Board Policies and Administrative Regulations to comply with current law and the California School Boards Association (CSBA) recommendations, a draft copy of the July 2017 revisions (which includes the proposed revisions as a "white" copy and the current BP/AR for references as a "blue" copy) is being presented for Board Member first reading and discussion.

**RECOMMENDED ACTION:**

No recommended action at this time.

**FINANCIAL IMPACT:**

N/A

## July 2017 – DUSD DRAFT - Policy Updates

Type:	Number:	Title:	Recommended Action	Clarification	Comments	Page
BP	0000	Vision	Use CSBA Recommendation	Policy updated to address data sources for vision setting, set expectations that the district's vision will drive all board decisions and district operations, and align the process of reviewing the district's vision with the process for reviewing and updating the local control and accountability plan (LCAP).	Optional  Title Change to Policy previously known as "Mission Statement"  Pg a ¶ 1 New and Revised Language re: Vision & LCAP  Pg a ¶ 2 New Language re: Process and Timelines  Pg a ¶ 3 New Timeline re: Annually review  Pg b ¶ 1 New Language re: Implementation  Pg b ¶ 2 New Language re: Reporting to the board	
AR	0000	Vision	Delete CSBA Recommendation	Regulation deleted and key concepts incorporated into the BP.		
BP	0100	Philosophy	Use CSBA Recommendation	Policy updated to strongly encourage boards to engage in thoughtful discussions and develop their own statements of district philosophy. Sample statements expanded to add items related to nondiscrimination, the influence of teachers and educational support staff on student achievement, the importance of professional development for staff and the board, the board's responsibility to engage in advocacy, and the link between financial stability and attainment of district goals.	Review Revised and New Language throughout policy	

## July 2017 – DUSD DRAFT - Policy Updates

Type:	Number:	Title:	Recommended Action	Clarification	Comments	Page
E	0420.41	Charter School Oversight	Use CSBA Recommendation	Exhibit updated to add requirements for charter schools to (1) adopt a suicide prevention policy; (2) provide student athletes and their parents/guardians with information on sudden cardiac arrest, pursuant to <b>NEW LAW</b> (AB 1639, 2016); (3) submit verification of students' high school graduation to the Cal Grant program; (4) develop a transportation safety plan that includes procedures to ensure that a student is not left unattended on a bus, pursuant to <b>NEW LAW</b> (SB 1072, 2016); (5) comply with specified requirements if the charter school chooses to make an opioid antagonist available in order to provide emergency medical aid to persons suffering from an opioid overdose, pursuant to <b>NEW LAW</b> (AB 1748, 2016); and (6) post specified information on the school's web site related to the prohibition against discrimination under Title IX. Exhibit also reflects the repeal of state regulation containing the LCAP template.	BP For Reference Only Pg c #14 New Guidelines re: background ck Pg d #18 New Language re: Suicide Prevention Pg e #26 New Language re: Sudden Cardiac Arrest and fainting Pg f #31 New Language re: Cal Grant program Pg f #32 New Language re: Transportation Safety Plan Pg g #36 New Language re: Opioid Antagonist Pg i #39 New Language re: Title IX	
BP	2140	Evaluation of the Superintendent	Use CSBA Recommendation	Policy updated to provide that the responsibility for determining the criteria, schedule, method(s), and instrument(s) for superintendent evaluation rests with the board, although input may be sought from the superintendent. Updated policy clarifies that, although the evaluation may be discussed in closed session, the law does not permit discussion or action on any proposed change in compensation during closed session, with limited exceptions. Policy also reflects court decision holding that personal performance goals are not subject to disclosure to the public unless they are specifically stated in the employment contract.	Optional Pg a ¶ 1 New Language re: Basis for Superintendent's annual evaluation Pg a ¶ 2 New Language re: The Board shall consider input from the Superintendent Pg b ¶ 1 New Language re: Board evaluation and consensus presentation Pg b ¶ 5 New Language re: Goals and progress	

## July 2017 – DUSD DRAFT - Policy Updates

Type:	Number:	Title:	Recommended Action	Clarification	Comments	Page
AR	4112.2	<b>Certification</b>	Use CSBA Recommendation	Regulation updated to (1) add verification of temporary certificates for employees whose credential applications are being processed by the Commission on Teacher Credentialing; (2) add section reflecting requirements for the Teaching Permit for Statutory Leave, as added by NEW STATE REGULATIONS (Register 2016, No. 34); and (3) add authorization for the holder of the Teaching Permit for Statutory Leave, Provisional Internship Permit, or Short-Term Staff Permit to provide substitute teaching services as specified.	BP for Reference  Pg a ¶ 2 New Language re: Temporary Certificate  Pg f-g New Section Teaching Permit For Statutory Leave  Pg h Section Title Change Substitute Teaching Permits	
BP	4112.61 4212.61 4312.61	<b>Employment References</b>	Delete CSBA Recommendation	Policy deleted and key concepts incorporated into regulation.		
AR	4112.61 4212.61 4312.61	<b>Employment References</b>  <i>(combine on one document)</i>	Use CSBA Recommendation	Regulation also updated to more directly reflect state law regarding the authority of employers to communicate certain information about current or former employees to prospective employers.	Optional  Pg a ¶ 1-3 New Language re: Employee References approved by Superintendent	
BP	6161.1	<b>Selection and Evaluation of Instructional Materials</b>	Use CSBA Recommendation	Policy and exhibit updated to delete material defining the "sufficiency" of instructional materials as meaning that students enrolled in the same course have identical materials from the same adoption cycle, and to delete optional material reflecting the authorization to purchase the newest adopted materials for schools in deciles 1-3 of the Academic Performance Index, as those laws have repealed on their own terms. Updated policy also reflects the requirement to address the sufficiency of instructional materials in the district's LCAP and reflects NEW LAW (AB 575, 2016) which provides that the State Board of Education may adopt instructional materials for grades K-8 at least once, but not more than twice, every eight years.	AR for Reference Following E  Pg d Option 1  Pg e ¶ 4 New Language re: LCAP and availability of materials	

## July 2017 – DUSD DRAFT - Policy Updates

Type:	Number:	Title:	Recommended Action	Clarification	Comments	Page
E	6161.1	Selection and Evaluation of Instructional Materials	Use CSBA Recommendation	See above.	AR for Reference  Inserted <i>Denair Unified School District</i> throughout document	
BP	7212	Mello-Roos Districts	Use CSBA Recommendation	Policy updated to reflect <b>NEW LAW</b> (AB 1666, 2016) which requires an agency that has formed a community facilities district (CFD) to post specified financial reports on its web site. Policy also expanded to include additional requirements regarding the submission of a petition to form a CFD, timelines for proceedings to form a CFD, consistency with the district's debt management policy, attendance priority for students residing within the CFD, and procedures for levying special taxes or incurring bonded indebtedness.	Pg a ¶ 1 New Language re: Debt Management Policy  Pg a ¶ 2 New Language re: Proceedings to establish a CFD  Pg b #1 New Guidelines re: Mello Roos Facilities Act  Pg b #6 New Language re: Territory  Pg b ¶ 2 New Language re: Timeline for fee  Pg c ¶ 1 New Timeline re: 90 days  Pg c ¶ 1 New Guidelines re: intention  Pg c ¶ 3 New Language re: Special Tax  Pg c ¶ 5 New Language re: Follow procedures in Govt. Code  Pg c-d ¶ 7 & #1-3 New Guidelines re: Reporting	
BB	9121	President	Use CSBA Recommendation	Bylaw updated to reorganize and revise the duties of the board president for consistency with information provided in CSBA's Board President's Workshop, and to add an optional component on providing training for the president to enhance his/her leadership skills.	Pg a #7 New Language re: Facilitate deliberations  Pg b #5 New Language re: Leading as advocate  Pg b ¶ 3 New Optional Language re: CSBA President's workshop  Pg c Option 1	

## July 2017 – DUSD DRAFT - Policy Updates

Type:	Number:	Title:	Recommended Action	Clarification	Comments	Page
BB	9220	Governing Board Elections	Use CSBA Recommendation	<p>Bylaw updated to reflect <b>NEW LAW</b> (SB 415, 2015) which, effective January 1, 2018, requires a district to move the date of its board election to be concurrent with a statewide election whenever holding an election on a nonconcurrent date has resulted in a significant decrease in voter turnout, as defined. Bylaw encourages districts to review recent voter turnout and, if necessary, adopt a plan before the January 1, 2018 deadline in order to delay consolidation until November 8, 2022. Bylaw also reflects <b>NEW LAWS</b> which require public hearings before and after drawing maps of proposed trustee areas (AB 350, 2016), authorize districts to permit board candidates to submit candidate statements for electronic distribution (AB 2010, 2016), allow districts to establish a dedicated fund to make public funds available to persons seeking elective office under specified conditions (SB 1107, 2016), and require prospective plaintiffs who allege that the election method violates the California Voting Rights Act to notify the district before filing a complaint (AB 350, 2016).</p>	<p>Pg a New Section Title Board Member Qualifications</p> <p>Pg a-b ¶ 3 New Optional Language re: Information for candidates</p> <p>Pg b-c Review New Optional Section Consolidation Of Elections</p> <p>Pg c-d New Section Title Elections Process and Procedures</p> <p>Pg d Option 2</p> <p>Pg d ¶ 2 New Language re: Public hearings</p> <p>Pg e ¶ 1 New Language re: Candidates abiding by law</p> <p>Pg e ¶ 2 New Optional Language re: Use of available funding for all candidates</p> <p>Pg f Option 1</p> <p>Pg f ¶ 2 New Language re: Electronic Submission</p> <p>Pg g Option 2</p> <p>Pg g Option 1</p>	

## July 2017 – DUSD DRAFT - Policy Updates

Type:	Number:	Title:	Recommended Action	Clarification	Comments	Page
BB	9230	Orientation	Use CSBA Recommendation	Bylaw updated to delete section on "Board Candidate Orientation" and move that material to BB 9220 - Governing Board Elections. Bylaw also clarifies that an orientation meeting must be conducted in open session if a majority of the members of the board will be discussing district business, provides examples of topics and materials to be addressed in the orientation, and provides information about CSBA trainings for new and first-term board members.	<p>Pg a ¶ 1 New Language re: Newly elected Board members</p> <p>Pg a ¶ 2 New Language re: Orientation</p> <p>Pg a-b ¶ 3 New Optional Language re: Information to incoming board members</p> <p>Pg b ¶ 2 New Language re: District background and LCAP information</p> <p>Pg b ¶ 3 New Language re: New Board member tour of district schools</p>	
BB	9400	Board Self-Evaluation	Adopt CSBA Recommendation	Bylaw updated for consistency with CSBA's online board self-evaluation tool and facilitator services. Bylaw also links board self-evaluation to the identification of strategies for strengthening board performance, including board trainings.	<p>Optional</p> <p>No Current</p> <p>Page (a) Paragraph 1 – Changed language, shall to may.</p>	
<b>Appendix Pages 1-7</b>						