

DENAIR UNIFIED SCHOOL DISTRICT

3460 Lester Road • Denair, California 95316 • (209) 632-7514

REGULAR BOARD MEETING

SEPTEMBER 14, 2017

LEADERSHIP / BOARD ROOM

3460 LESTER ROAD, DENAIR, CA 95316

6:00 PM – CLOSED SESSION

7:00 PM – OPENING BUSINESS

AGENDA

In order to ensure that members of the public are provided a meaningful opportunity to address the Board on agenda items or non-agenda items that are within the Board's jurisdiction, agenda items may be addressed either at the public comment portion of the agenda or at the time the matter is considered by the Board. During the evening many of the Board members will be speaking on various subjects. It should be noted that each Board member expresses only his opinion and not the opinion of the entire Board. The Board shall limit the total time for each agenda item to 20 minutes. Individual speakers will be allowed 3 minutes to address the Board. The Board requests any person wishing to speak fill out a blue card and give it to the Secretary or Board President prior to the meeting. The Board requests complaints or charges against an employee be held in Closed Session. Please note that Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments. More specifically, Board Members are limited, but not required, to give a brief response to public statements or questions regarding non-agenda items. This meeting is held in an area accessible to the disabled. In compliance with the American Disabilities Act, if you need special assistance to participate in meetings, call 632-7514, ext. 1202, 48-hours in advance of the meeting.

1.0 OPENING BUSINESS

1.1 Call Open Session to order

1.2 Determination of Quorum

Kathi Dunham-Filson

Student Board Member, Madison Snider

Ray Prock Jr.

Robert Hodges

John Plett

Sandi Dirkse

1.3 Public comment on closed session topics

1.4 Convene to Closed Session

2.0 CLOSED SESSION (to commence in the Superintendent's office.)

2.1 Public Employee Appointment, Employment, Performance Evaluation,
Discipline/Dismissal/Release

2.2 Superintendent's Evaluation

2.3 Convene to Open Session

3.1 Pledge of Allegiance – Denair Middle School Leadership

3.2 Action taken in closed session, if any:

MOTION _____

AYES_____NOES_____ABSTAIN_____

Roll Call: Mrs. Dirkse___ Mr. Plett___ Mr. Hodges___ Mr. Prock___ Mrs. Dunham ___

3.3 Approval of Agenda – September 14, 2017

(Opportunity for the Board and administration to adjust the published agenda.)

MOTION _____

AYES_____NOES_____ABSTAIN_____

Student Board Member_____ (preferential vote) Ms. Snider

Roll Call: Mrs. Dirkse___ Mr. Plett___ Mr. Hodges___ Mr. Prock___ Mrs. Dunham ___

4.0 PUBLIC COMMENT – Opportunity for citizens to address items not on the Agenda.

Persons wishing to address the Board on any school related issue not listed elsewhere on the agenda are invited to do so under the “Public Comments” item. Please note that Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments. More specifically, Board Members are limited, but not required, to give a brief response to public statements or questions regarding non-agenda items.

5.0 CONSENT ACTION – Consolidated Motion - The purpose of the Consent Agenda (Consolidated Motion) is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the Board or public wishes to pull the item for individual discussion and action. All matters listed under Consent Agenda are those on which the Board has previously deliberated or can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. *There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items.* If a member of the public wishes to speak to an item on the Consolidated Motion, please complete a Public Comment card and turn it in to the Superintendent’s Executive Assistant prior to the Board taking action.

MOTION _____

AYES _____ NOES _____ ABSTAIN _____

Student Board Member _____ (preferential vote) Ms. Snider

Roll Call: Mrs. Dirkse ___ Mr. Plett ___ Mr. Hodges ___ Mr. Prock ___ Mrs. Dunham ___

5.1 Approval of Payroll - \$593,658.03 ([Exhibit 016](#))

Explanatory Statement: (Fiscal Services)

At each of the regular Board Meetings, the Board ratifies the payroll for the previous month(s). We are requesting the Board’s ratification on the monthly payroll for the month of August 2017.

Recommended Action: The Superintendent recommends approval.

Referred to Board of Trustees by: Linda Covello, Chief Business Officer

5.2 Approval of Minutes from the following Board Meeting. ([Exhibit 017](#))

August 10, 2017 – Regular Board Meeting

Explanatory Statement: (Governance and Communication)

Minutes from the May Regular Board meeting have been attached.

Recommended Action: The Superintendent recommends approval of minutes as presented.

Referred to Board of Trustees by: Aaron Rosander, Superintendent

5.3 Approval of Warrant List. ([Exhibit 018](#))

Explanatory Statement: (Fiscal Services)

Monthly list of warrants paid through August 1-31, 2017

Recommended Action: The Superintendent recommends approval.

Referred to Board of Trustees by: Linda Covello, Chief Business Officer

5.4 Approval of Ratification of Employment. ([Exhibit 019](#))**Explanatory Statement: (Human Resources and Staff Development)**

We are requesting the Board's ratification on the following employment, job changes, leave requests, new positions, resignations and/or terminations. As the District moves towards revising all job descriptions in the District to the new format as included in Goal 1 of the District LCAP, new and/or revised job descriptions are attached for approval.

Recommended Action: The Superintendent recommends approval.

Referred to Board of Trustees by: Aaron Rosander, Superintendent

5.5 Approval of Annual Developer Fee Report. ([Exhibit 020](#))**Explanatory Statement: (Fiscal Services)**

In accordance with Government Code 66066, attached is an accounting of fees collected by developers and homeowners that are either constructing new buildings or expanding on current buildings. From July 1, 2016 to June 30, 2017, the charge per square foot was \$3.36 for residential development and \$0.54 for commercial development. In addition, a summary of revenues and expenditures for the 2016-17 fiscal year is included.

Recommended Action: The Superintendent recommends approval.

Referred to Board of Trustees by: Linda Covello, Chief Business Officer

5.6 Approval of DECA Parent/Student Handbook for 2017-2018. ([Exhibit 021](#))**Explanatory Statement: (Student Support Services)**

This is the parent/student handbook for 2017-2018 that is sent home with all students.

Recommended Action: The Director of Elementary Education/DECA Principal recommends approval.

Referred to Board of Trustees by: Kelly Beard, Director of Elementary Education

5.7 Approval of Obsolete Textbooks & Damaged Books. ([Exhibit 033](#))**Explanatory Statement: (Student Support Services)**

Please refer to the attached list to view the inventory of textbooks that have become obsolete from Denair High School. Items will be discarded after board approval.

Recommended Action: The Director of Secondary Education recommends approval.

Referred to Board of Trustees by: Kara Backman, Director of Secondary Education

6.0 DISCUSSION

6.0 Review of Proposed DUSD July 2017 Minor and Policy Updates and Revisions – First Reading. ([Exhibit 022](#))

In the process of updating the DUSD Governing Board Policies and Administrative Regulations to comply with current law and the California School Boards Association (CSBA) recommendations, a draft copy of the July 2017 Minor and Policy updates and revisions (which includes the proposed revisions as a “white” copy and the current BP/AR for references as a “blue” copy) is being presented for Board Member review and first reading. An edited copy of these revisions will be presented for second reading and adoption as Discussion/Public Comment/ Action at the October Board Meeting. A copy of the proposed revision is available for Board Member and Community Member review in the District Office. Community Member questions regarding the proposed policy revisions may be emailed to the Superintendent’s Office within seven days of the October Board Meeting. These questions will be addressed at an upcoming Board Meeting.

Referred to Board of Trustees by: Aaron Rosander, Superintendent

7.0 PUBLIC HEARING & DISCUSSION/PUBLIC COMMENT/ACTION

7.1 [Public Hearing](#): Board Resolution 091417-R01 Declaring that each Pupil is provided sufficient textbooks and/or instructional materials for the 2017-18 school year. ([Exhibit 023](#))

Assembly Bill 831, Chapter 118, Statues of 2005, took effect July 25, 2005. AB 831 modified the annual public hearing requirement in Education Code Section 60119 and modified the expenditure requirements related to Williams instructional materials funds. This resolution must be adopted annually in order to certify the approval of the Governing Board per Education Code 60119 that each pupil in each school in the District, including Denair Elementary Charter Academy and Denair Charter Academy, has sufficient textbooks and instructional materials aligned with the curriculum adopted by the State Board.

TIME IN _____ PM

TIME OUT _____ PM

7.2 Board Resolution 091417-R01 Declaring that each Pupil is provided sufficient textbooks and/or instructional materials for the 2017-18 school year. ([Exhibit 024](#))

Explanatory Statement: (Student Support Services)

Assembly Bill 831, Chapter 118, Statutes of 2005, took effect July 25, 2005. AB 831 modified the annual public hearing requirement in Education Code Section 60119 and modified the expenditure requirements related to Williams instructional materials funds. This resolution must be adopted annually in order to certify the approval of the Governing Board per Education Code 60119 that each pupil in each school in the District, including Denair Elementary Charter Academy and Denair Charter Academy, has sufficient textbooks and instructional materials aligned with the curriculum adopted by the State Board.

Recommended Action: The Superintendent recommends approval.

Referred to Board of Trustees by: David Naranjo, Senior Director of Student Support Services

MOTION _____

AYES _____ NOES _____ ABSTAIN _____

Student Board Member _____ (preferential vote) Ms. Snider

Roll Call: Mrs. Dirkse ___ Mr. Plett ___ Mr. Hodges ___ Mr. Prock ___ Mrs. Dunham ___

8.0 PRESENTATION

8.1 Thoughtful Classroom Teacher Effectiveness Evaluation Framework and Tool ([Exhibit 025](#))

- New teacher evaluation tool being piloted this school year. It is designed to assist teachers and administrators in focusing in on the five key commitments of successful schools:
 - Classroom Culture
 - Strategic Instruction
 - Personalized Learning
 - Lesson and Unit Design
 - Professional Practice
- By focusing on and evaluating the effectiveness of instruction in these five key commitments areas, we are able to understand areas of need; then, we are able to further develop instructional skills and practices in areas of greatest efficacy.

8.2 NWEA ([Exhibit 026](#))

An overview of this testing program and its use in Denair Schools will be discussed.

9.0 DISCUSSION/PUBLIC COMMENT/ACTION

9.1 Approval of Minimum Day Change Due to Homecoming Date Change. ([Exhibit 027](#))

Explanatory Statement: (Student Support Services)

Denair High School's homecoming is September 29, 2017. It is on the approved district calendar for Friday October 20, 2017 (Senior Night) as a minimum day. I am requesting that September October 20 be moved to September 29; making October 20 regular day schedule and September 29 a minimum day. DHS will still meet the minimum instructional minute requirement of 64,800 for secondary schools.

Families and staff will be notified with two Robo calls (weeks of September 11 and September 25). We will add announcements to the PowerSchool bulleting as well as the high school marquis, updated district calendar and morning announcements on campus.

Recommended Action: The Director of Secondary Education, Kara Backman, recommends approval.

Referred to Board of Trustees by: Kara Backman, Director of Secondary Education

MOTION _____

AYES _____ NOES _____ ABSTAIN _____

Student Board Member _____ (preferential vote) Ms. Snider

Roll Call: Mrs. Dirkse ___ Mr. Plett ___ Mr. Hodges ___ Mr. Prock ___ Mrs. Dunham ___

9.2 Approval of New Socio-Emotional Counseling Position at DECA. ([Exhibit 32](#))

Explanatory Statement: (Fiscal Services)

Mr. Naranjo is proposing the following increase to Kara Binkley's schedule to enable her to provide services to DECA students:

- Increase her overall work schedule from 2.5 to 3 days per week:
 - Decrease her time at DCA from 2.5 days per week to 2 days per week
 - Add 1 day per week at DECA so as to serve students' socio-emotional needs.
 1. Provide one-on one and group counseling
 2. Help students develop communication skills.
 3. Help students develop positive interpersonal and intrapersonal relationship skills.
 4. Help students set positive goals, exercise responsibility, and improve academic success.
 5. Provide support during crises
 6. Coordinate community resources and services

Recommended Action: The Superintendent recommends approval.

Referred to Board of Trustees by: Linda Covello, Chief Business Officer

MOTION _____

AYES _____ NOES _____ ABSTAIN _____

Student Board Member _____ (preferential vote) Ms. Snider

Roll Call: Mrs. Dirkse ___ Mr. Plett ___ Mr. Hodges ___ Mr. Prock ___ Mrs. Dunham ___

9.3 Approve the 2016-17 Unaudited Actual Report of Income and Expenditures. ([Exhibit 30](#))

Explanatory Statement: (Fiscal Services)

Education Code requires a district to close its books and adopt the report of financial activities and position by September 15th of each year for the preceding fiscal year. This information is submitted to the Stanislaus County Office of Education and the California Department of Education for review. This financial report is designed to provide the Board of Trustees with a general overview of the District’s finances and to show in detail through various state reports the District’s accountability for the money it receives and expends. Included in this packet is an executive summary that is accompanied by the District’s financial activity, which is followed by the required State reports in their entirety. During the fall of 2017, the District’s external auditors will audit the records contained in this packet, and will render an opinion no later than December 15, 2017.

Recommended Action: The Superintendent recommends approval.

Referred to Board of Trustees by: Linda Covello, Chief Business Officer

MOTION _____

AYES _____ NOES _____ ABSTAIN _____

Student Board Member _____ (preferential vote) Ms. Snider

Roll Call: Mrs. Dirkse ___ Mr. Plett ___ Mr. Hodges ___ Mr. Prock ___ Mrs. Dunham ___

9.4 Approval of 2016-2017 Education Protection Account Spending Determination. ([Exhibit 28](#))

Explanatory Statement: (Fiscal Services)

Per Article XIII, Section 36 of the California Constitution, school districts shall have sole authority to determine how the moneys received from the Education Protection Account (EPA) are spent within its jurisdiction, provided, however, that the spending determinations (estimated expenditures) are made at an open session of a public meeting of the governing board, and shall not use any of the funds from the Education Protection Account for salaries or benefits of administrators or any other administrative costs. Enclosed are the 2016-17 spending determinations, which illustrate the amount of funds received and spent. In addition, the spending determinations illustrate that the Education Protection Account funds will only be spent on instructional salaries and associated benefits in accordance with Resolution 062713R-28 that was passed by the Board of Trustees on June 27, 2013.

Recommended Action: The Superintendent recommends approval.

Referred to Board of Trustees by: Linda Covello, Chief Business Officer

MOTION _____

AYES _____ NOES _____ ABSTAIN _____

Student Board Member _____ (preferential vote) Ms. Snider

Roll Call: Mrs. Dirkse ___ Mr. Plett ___ Mr. Hodges ___ Mr. Prock ___ Mrs. Dunham ___

9.5 Approval to Adopt Resolution No. 9142017 – R02, Approving the Gann Limit for 2016-17 and Estimate for 2017-18. ([Exhibit 29](#))

Explanatory Statement: (Fiscal Services)

Proposition 4, the “Gann Amendment” adopted in 1979, provides that government spending may grow no faster than the growth in population and inflation. All public agencies within the State of California are subject to this limitation. Each year school district governing boards must adopt a resolution identifying their estimated appropriations limit (“Gann Limit”) for the current year, which is based on the current year budget, and the recalculated actual appropriations limit for the prior year (based on prior year final actuals). The computation of Appropriation Limit and Appropriations Subject to the Limit (Gann Limit Calculation) is attached.

Recommended Action: The Superintendent recommends approval.

Referred to Board of Trustees by: Linda Covello, Chief Business Officer

MOTION _____

AYES _____ NOES _____ ABSTAIN _____

Student Board Member _____ (preferential vote) Ms. Snider

Roll Call: Mrs. Dirkse ___ Mr. Plett ___ Mr. Hodges ___ Mr. Prock ___ Mrs. Dunham ___

9.6 Approve the 2016-17 Educator Effectiveness Spending Plan. ([Exhibit 31](#))

Explanatory Statement: (Fiscal Services)

Enclosed are the 2016-17 Educator Effectiveness spending determinations, which illustrate the amount of funds spent. In addition, the 2017-18 spending plan has been revised for actual carryovers based on the 2016-17 spending determinations.

Recommended Action: The Superintendent recommends approval.

Referred to Board of Trustees by: Linda Covello, Chief Business Officer

MOTION _____

AYES _____ NOES _____ ABSTAIN _____

Student Board Member _____ (preferential vote) Ms. Snider

Roll Call: Mrs. Dirkse ___ Mr. Plett ___ Mr. Hodges ___ Mr. Prock ___ Mrs. Dunham ___

10.0 STAFF REPORT

10.1 Mark Raney, Director of Technology

10.2 Brian Holloway, Director of Facilities, Construction, Maintenance, Operations, and Transportation (FCMOT)

10.3 Amanda Silva, Assistant Director of Special Education

10.4 David Naranjo, Senior Director of Student Support Services, Denair Charter Academy Principal

10.5 Kelly Beard, Director of Elementary Education, Denair Elementary Charter Academy Principal

10.6 Brian LaFountain, Director of Secondary Education, Denair Middle School Principal

10.7 Kara Backman, Director of Secondary Education, Denair High School Principal

11.0 SUPERINTENDENT’S REPORT

12.0 REPORT BOARD REPORTS

12.1 Board Members’ Reports

13.0 ADJOURNMENT